



## In House Party Contract

Parties of 10 guests or more

**Guarantees:** We prep and plan accordingly based on your guest count. A final guest count must be specified at least 24 hours prior to your event. This guest count is agreed to be the minimum guarantee, if the guest count falls below the guarantee, the restaurant still must charge the full amount based on the agreed guest count.

**Seating:** The party can be sat once at least 75% of your guest have arrived.

**Menu:** The set menu must be chosen 48 hours prior to your event date. It will be served "family style" for sharing.

**Deposits:** We require a credit card number to secure your party date. A \$100 fee will be charged to the credit card if cancellations are made less than 48 hours from the reserved date and time.

**Décor:** Table decorations are welcomed, but confetti or wall decorations are not allowed.

**Alcohol Options:**

1. Open Tab: Tab is open for your guests to enjoy what our bar has to offer
2. Cash and Carry: If your guests would like alcohol they pay for it on their own

**Corkage Fee:** If you'd like to bring in your own wine it is \$20 per 750 ml bottle, \$40 per 1.5 L bottle.

**Cake Fee:** If you'd like to bring in your own cake in a \$20 cake fee will be added to your bill.

**Gratuity:** An automatic 18% gratuity is added for all set menu parties. Additional tip may be left but must be signed off by the host.

**Payment Options:** No more than 2 forms of payment on the day of the event. Cash or credit card only.

**Time Limit:** So that other guests can enjoy our food, there is a 2 hour 30 minute time limit. There is a fee of \$50 for every half hour thereafter. *\*Subject to change for Friday and Saturday.*

**Speeches:** Due to our small restaurant, we ask that no speeches are given so that other guests in the restaurant can enjoy their meals. If you do want to give a speech, you are required to pay an additional fee to buy out the room. No megaphones or microphones permitted, and music will continue to be played at same volume.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signed Name

\_\_\_\_\_  
Date

Bettolino Kitchen will fill this section out

Managers Name\_\_\_\_\_

Date of Party\_\_\_\_\_

1. Make adjustments in reservation book and In House Calendar
2. Attach this form to Catering Invoice